

Branch PTO Meeting Minutes
February 19, 2016

Call to Order: The meeting was called to order at 8:02 a.m. in the cafeteria.

Members:

Tiffany Gordon – President
Telissa Matos – Secretary
Melinda Marchlewicz – Fundraising Chair

Guests:

Katie Wood
Amy Florence
Yin Wai
George Rief

Absent Members:

Michelle Wooddell - Treasurer
Renee Hennagir – Public Relations Chair
Angela Hall – Programs Chair
Abbie Finlayson – Teacher Appreciation
Jamie Nichols – Box Tops
Stacey Ramirez - Art Express

Treasurer's Report

The end of the year is approaching. Not all teachers have turned in their receipts for the budgeted teacher expenditures, but the PTO is working closely with the teachers to resolve the issue. The PTO can only carry over a certain amount of funds to the next year. Field trip funds have been requested by 5th grade for transportation to the bowling alley at the end of the year. The concern is that funding is fair to all grades. Another Chrome Cart for the school is still under consideration. Mr. Stukey requested headphones for the computer lab.

New Business

PTO Volunteers/Board Members: New Board Members will be elected soon. Both the current President and Treasurer are leaving at the end of the school year. Only serious candidates need apply or be nominated. A nomination form will be available at a later date.

Desert Junior-Senior High PTO: DHS is accepting applications for the Junior High and Senior High PTO boards.

Notice of Disclosure of Student Records Lawsuit: Parents may opt out of the disclosure. The form is posted on the California Department of Education website and must be filled out and sent by regular mail to the Court by April 1, 2016.

Muroc School Board Opening: One vacancy needs to be filled for the Edwards seat. Applications are available on the district website (www.muroc.k12.com) and must be turned in to the district office by 4pm Friday, February 26, 2016. Applicants must be residents of Edwards Air Force Base.

Labels for Education/Box Tops: The POC is Jamie Nichols (branchboxtops@yahoo.com). The deadline to turn in Box tops is today, February 19, 2016. Anything turned in after today will be included in a May shipment, which will be counted towards the Fall submissions for the classrooms.

Fundraising:

- The PTO President presented the Boosterthon/Fun Run to the teachers at a collaboration meeting. The consensus was that the teachers would like it to be run professionally and not have to provide volunteers for the event. Therefore, the Boosterthon has been tabled until the new PTO Board can take it on next year. Mrs. Gordon volunteered to act as consultant if needed.
- Sixth grade will be holding its own fundraiser to support their graduation field trip.
- Smencils will be sold March 21-23. Yin Wai and Katie Wood volunteered to sell with Melinda Marchlewicz during lunchtime outside the cafeteria.
- Y-ties will be sold some time in April

Teacher Appreciation: Teacher Appreciation Week will be May 2-6 with a different theme each day. Volunteers are appreciated.

2015-16 Activities:

- Read-a-thon packets will go out to the teachers next week. Pie in Mr. Winchell's face and prizes will be awarded per grade level on April 13th and 14th. Melissa Pitts and Yin Wai will be assisting Amy Florence.
- Read Across America is March 2. Katie Wood volunteered to assist Telissa Matos. The NHS students from DHS and several volunteers from JSF will be the readers throughout the day.
- The Talent Show will be May 20 with dress rehearsal May 19. Letters will go out before Spring Break. Auditions will be in April. Volunteers would be appreciated, especially anyone who can cut music on a non-Mac laptop.
- The Science Fair/Carnival is under discussion. Some options reviewed were: have an astronaut speak to the school; bring in the high school presenters from their science fair; include some 5th grade presenters of their science projects; have an Inspirational Science Week.

Yearbooks: Michelle Wooddell is working on the yearbooks. Notices may possibly go out next month.

Approval of Minutes

November Minutes: George Rief motioned to approve the November minutes. Melinda Marchlewicz seconded. The motion passed unanimously.

January Minutes: Melinda Marchlewicz motioned to approve the January minutes. George Rief seconded. The motion passed unanimously.

There were no December minutes because there was no meeting.

Meeting Schedule:

PTO meetings will be held on the 2nd Friday of each month.

The next meeting is scheduled for March 11, 2015 in the cafeteria at 8:00 a.m.

The meeting adjourned at 9:20 a.m.

Submitted by

Telissa Matos, Secretary